



We miss our members and cannot wait to get back to our interactions with you. We understand that closing our offices and having our employees work from home has been difficult for all of us; however, vital to keeping everyone safe. CLP's top priority is the safety of our team, their families, and our members. We must keep our employees healthy to keep your lights on. CLP formed a COVID-19 Re-entry Task Force consisting of management, office staff, and linemen to transition back to work from the office as safe as and as soon as possible.

The plan consists of five different phases, with each phase being executed depending on the Governor's orders, CDC recommendations, and the number of COVID-19 cases in the state and CLP service territory. We have put together a COVID-19 Procedural Plan as well as a daily check-in procedure monitoring for symptoms. Below is a summary of the Phase in Plan.

Phase 1: In the middle of May, CLP linemen returned to working from the office in two different groups, with each lineman driving to jobs in separate vehicles whenever possible. The office and operations building remains closed to the public. There will be no business travel.

Phase 2: This phase will begin on Monday, June 15th. Linemen will work four ten-hour days, continuing to drive in separate vehicles whenever possible. Office staff will return to working in the office alternating weeks to separate cross-trained employees. All office staff will work from home on Fridays with all calls going to the after-hours call center, and employees will return calls from home. Having employees work from home on Fridays will allow for additional cleaning. Phones will be answered in the CLP office between the hours of 7:00 am, and 4:30 pm Monday thru Thursday with overflow calls being answered by our after-hours call center. The office and operations building remains closed to the public. There will be no business travel.

Phase 3: Linemen will continue working four ten-hour days. Office staff will return to working regular hours fully staffed. The office and operations building remains closed to the public; however, appointments can be made to meet outside the CLP facility. There will be no business travel.

Phase 4: Linemen and office staff work regular hours. Operations Department will remain closed to the public. CLP office will open to the public with social distancing measures taking place.

Phase 5: Business as usual.